



Catskill Hudson Area Health Education Center seeks volunteers In Computer Skills, Health Services, Office Skills

We are seeking a volunteer to do data entry on our organization's excel database. We are Catskill Hudson Area Health Education Center, a 501(c)3 non-profit organization and one of nine partners in the New York State Area Health Education Center (AHEC) System. Catskill Hudson AHEC's region is comprised of eleven (11) counties, including Columbia, Delaware, Dutchess, Greene, Orange, Otsego, Putnam, Rockland, Schoharie, Sullivan, and Ulster.

The goal of the AHEC program is to improve access to quality, primary healthcare in medically underserved areas through educational activities designed to recruit, train, and retain community-based healthcare personnel where they are most needed. Strategies used to achieve this goal include:

Providing educational programs for youth (especially those from underrepresented and disadvantaged backgrounds) that introduce them to a myriad of health occupations through hands-on, engaging activities that encourage them to consider pursuing a health career after graduation; developing opportunities and arranging placements for future health professionals to receive their clinical training; and providing continuing education and professional support to health practitioners enhancing their skills in underserved communities.

Our email database is in constant need of updating and is vital to our marketing efforts.

We are seeking a volunteer intern who is proficient in excel for data entry, 5-10 hours per week, with a flexible schedule in a casual business setting in our Highland office. If you are interested or to learn more please contact

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